

**Rutherford Winans Academy  
Board of Directors Meeting**

June 25, 2024

The monthly meeting of the Board of Directors of Rutherford Winans Academy was held on Wednesday, June 25, 2024, at 16411 Curtis St., Detroit, MI at 6:00 p.m.

**The following Board Members were present:**

Mr. Reginald B. Scott, II – President  
Ms. Patricia Charleston – Vice President  
Mrs. Tamika Bryant-Cromer – Secretary/Treasurer  
Ms. Shivonna Cadwell – Board Member

**Absent:**

None

**Guests included:**

Dr. Ingra Howard - Principal  
Ms. Lateefah Scott – Solid Rock  
Ms. Tomi Ingram – District Instructional Officer  
Mrs. Vanessa Staton – Office Manager  
Mr. John Hill – Dean of Students  
Mrs. Larita Snodgrass

**Parent Guest:**

Parent of Student A

**Public Comment(s):**

None

Mr. Reginald B. Scott, II officially called the meeting to order at 6:14 p.m.

The board moved to approve the agenda and minutes from LAST month's board meeting. Motion to approve the agenda was made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve the agenda from LAST month's board meeting:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

Motion made to approve the minutes was made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the minutes from LAST month's board meeting:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

Mr. Reginald B. Scott, II informed the parent of Student A of the reason why Student A was before the BOD for an expulsion hearing due to violating the Student Code of Conduct and their right to an open or closed hearing. Mr.

Reginald B. Scott, II asked the parent of Student A, if she wanted a closed or open hearing and explained to her the difference between the two. Parent of Student A selected an open hearing. Mr. Reginald B. Scott, II informed parent of Student A that Student A would be addressed as student A and not by his name to protect the privacy of Student A.

Mr. John Hill recalled the incident that caused Student A to receive a discipline referral and a recommendation for expulsion. Mr. John Hill spoke with Student A and several other students to discuss how and who lit paper on fire in the boy's restroom. Student A explained what happened to cause him to receive a discipline referral and a recommendation for expulsion and that the lighter did not belong to him.

Mr. Reginald B. Scott, II explained the danger of having a lighter and lighting paper in an open space in a building and asked Student A what was he doing with the lighter. Student A replied he did not have the lighter. Mrs. Tamika Bryant-Cromer asked Student A what he would do different in a similar situation. Student A replied he would notify a teacher. Mr. Reginald B. Scott, II inquired if Student A would be required to attend Summer School based on the outcome of the hearing. Dr. Ingram Howard stated that Student A would be required to attend. Mr. Reginald B. Scott, II and Mrs. Tamika Bryant-Cromer spoke with Student A regarding his grades and was there something RWA could do to assist him. Student A replied he has been distracted. Mrs. Patricia Charleston spoke to Student A regarding how dangerous playing with a lighter could be in school and if something like this happened outside of the school the outcome could be very different. Ms. Shivonna Cadwell told Student A to set goals for himself. Student A was asked by the BOD if he wanted to be at Rutherford Winans Academy and if he wanted to come back next school year. Student A replied yes.

Dr. Ingra Howard has made the recommendation not to expel Student A. Student A will be placed on a Behavior Intervention Plan for the first 60 days of the 2024/2025 school year. Student A must check in 3 times a day with Mr. John Hill or Dr. Ingra Howard. Student A must provide a weekly progress report for academics and citizenship. Student A must attend summer school starting Jun 26, 2024. Student A will start his Behavior Intervention Plan on June 26, 2024, by checking in and out with Dr. Ingra Howard or the main office 3 times a day. Student should not associate with those that may deter him from his goal. The Behavior Intervention Plan will be provided to the parent of Student A and Student A for signatures.

Student A spoke to the Board of Directors explaining his actions and apologized for not making the right decision. Student A expressed his desire to continue in 7<sup>th</sup> grade and complete it during summer school. As an 8<sup>th</sup> grade student in the 2024/2025 school year Student A plans to focus more on his work because he dreams of attending college.

### **Curriculum Report**

The Curriculum Report was presented by Ms. Tomi Ingram

- Professional Development
  - May and June
- Grants
  - Summer Discover - \$200,000
    - June 17 – July 25, 2024
  - Out of School Time – partnership between RWA and PCDC
    - Accelerated academic games program

### **DATA/ASSESSMENTS**

- PSAT 8: Reading, Writing, and Math
  - Students received scores in Big Futures or College Board account starting May 2, 2024; educators will start receiving scores June 25, 2024, in the College Board Portal
- Kindergarten, First-Third Grade Assessment 2024/2025
  - Kindergarten: effective July 1, 2024, initial assessments must be conducted within the first 90 days of school

- First – Third Grade: initial assessment must be conducted with the first 30 days of school
- Read by Grade Three update
  - No Retention
- Goal Category Related to Growth on K-8 Benchmarks
  - Middle of the Year Reading Goals vs End of the Year Reading Goals
- Growth on Benchmark Assessment Percentage of Students Who Met Growth Projections
  - Winter vs Spring
- NWEA
  - Fall to Spring

The board moved to approve the curriculum reports. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the curriculum report:

- Roll Call Vote:  
Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell  
Nays: None  
4 Yeas and 0 Nays  
The motion was approved.

### **Principals Report**

The Principals report was presented by Dr. Howard

- Enrollment Report – The principal stated that the current enrollment is as follows:
  - Total Enrollment – 164
- Academic Report/Student Affairs
  - Summer School begins - 6/17/24 – 7/25 for Rising 1<sup>st</sup> – 7<sup>th</sup> graders
    - for current students and open enrollment
- Events and Activities Report
  - June 7<sup>th</sup> - 8<sup>th</sup> grade dinner @ Tria
  - June 10<sup>th</sup> & 11<sup>th</sup> – 8<sup>th</sup> grade activities
  - June 12<sup>th</sup> Field Day for all grades
  - June 13<sup>th</sup> last day for students
- Updates/Concerns
  - Promotional items have arrived
  - Enrollment Fair 8/16/24
  - Math, Gym, & Paraprofessional needed
  - Form evaluations were reviewed with teachers 6/5/24
- Discipline Report
- Professional Development
  - Assessment training for teachers and Leadership training for Dr. Howard

The board moved to approve the principals report. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer.

Motion made to approve the principals report:

- Roll Call Vote:  
Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell  
Nays: None

4 Yeas and 0 Nays

The motion was approved.

### **Management Company Report**

The Management Company report was presented by Ms. Lateefah Scott.

➤ **Budget(s)**

- Amended 2023/2024.
- Proposed 2024/2025.

The BOD did not have any questions regarding the amended 2023/2024 or proposed 2024/2025 budget(s). Mr. Reginald B. Scott, II spoke on looking at how to increase revenue.

➤ Ms. Lateefah Scott stated getting enrollment to 205 students for the 2024/2025 school year.

Mrs. Tamika Bryant-Cromer asked if other resources or grants can be used as revenue.

➤ Mr. Reginald B. Scott, II spoke about reauthorization coming up.

The board moved to approve the final 2023/2024 budget/resolution. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the final 2023/2024 budget/resolution report:

➤ **Roll Call Vote:**

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

The board moved to approve the 2024/2025 proposed budget/resolution. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the 2024/2025 proposed budget/resolution report:

➤ **Roll Call Vote:**

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

➤ **Auditor Engagement Letter**

Mr. Reginald B. Scott, II made a recommendation to look to hire a new auditing firm after this year's audit.

The board moved to approve the auditor engagement letter. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer.

Motion made to approve the auditor engagement letter:

➤ **Roll Call Vote:**

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

➤ **Local Authorizing Resolution MFA PSA SAN 2024**

The amount requested is the same as last year with a slight increase in the interest rate from last year of 6.25%.

The Board moved to move new business up in the agenda for the swearing in of new Board Member Mrs. Larita Snodgrass. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell.

Motion made to move new business up in the agenda for the swearing in of new Board Member:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

4 Yeas and 0 Nays

The motion was approved.

Mrs. Larita Snodgrass was sworn in by Mr. Reginald B. Scott, II.

The board moved to approve the Local Authorizing Resolution MFA PSA SAN 2024. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer.

Motion made to approve the Local Authorizing Resolution MFA PSA SAN 2024:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, Mrs. Larita Snodgrass

Nays: None

5 Yeas and 0 Nays

The motion was approved.

➤ Official Resolution in Support of the Enhancement Millage

The board moved to approve the Official Resolution in Support of the Enhancement Millage. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer.

Motion made to approve the Official Resolution in Support of the Enhancement Millage:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Patricia Charleston, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, Mrs. Larita Snodgrass

Nays: None

5 Yeas and 0 Nays

The motion was approved.

### **New Business**

New Business presented by Mr. Reginald B. Scott, II

The board moved to approve the 2024/2025 School Calendar. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the 2024/2025 School Calendar:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

4 Yeas and 0 Nays

The motion was approved.

The board moved to approve the 2024/2025 School Calendar. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the 2024/2025 BOD Meeting Calendar:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass  
Nays: None  
4 Yeas and 0 Nays  
The motion was approved.

The board moved to approve the 2024/2025 BOD Meeting Calendar by changing the June meeting to the 25<sup>th</sup> @ 5:30 p.m. instead of the 18<sup>th</sup> @ 6 p.m. August meeting to the 28<sup>th</sup> instead of the 21<sup>st</sup>. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the 2024/2025 BOD Meeting Calendar:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass  
Nays: None  
4 Yeas and 0 Nays  
The motion was approved.

The board moved to approve the 2024/2025 changes to the Student/Parent Handbook. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the 2024/2025 changes to the Student/Parent Handbook:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass  
Nays: None  
4 Yeas and 0 Nays  
The motion was approved.

**Discipline Actions**

**President/Board Report**

**DPSCD**

**Adjournment**

A motion was made to adjourn the meeting by board member Mr. Reginald B. Scott, II. Seconded by Ms. Shivonna Cadwell.

Meeting adjourned at 7:55 p.m.

