



## RWA ADMISSION/ENROLLMENT POLICY

**Rutherford Winans Academy** is open to the general public for the admission of students who are residents of the State of Michigan and have an expressed interest in and commitment to the school's curriculum and methods of teaching. The availability of applications for admissions to specific grade levels will be made public for a minimum of two weeks per school year. Notification of application and enrollment dates will be advertised. If more applications are received that openings are available in the various grade levels being offered each semester, applications will be randomly selected for evaluation and admission (subject to limited exceptions discussed below). No student will be discriminated against on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a handicapped person, religion, creed, race, sex, color, national origin, and/or other basis that would be illegal if used by a school district. However, each selected applicant and the applicant's parent or guardians may be interviewed by the school's admission committee to assess interest and commitment toward the school's curriculum and policies. Both the student and the parent/guardian will be required to sign the Acknowledgement Statement contained in the parent/student handbook to abide by school policies; this statement will be kept in students' file. Failure to sign and return the Acknowledgement Statement will result in the student being dismissed from the school. Rutherford Winans Academy will follow all State and Federal law applicable to public schools concerning church-state and civil rights issues. There will be two limited deviations from a purely random student selection process:

1. Once the initial student body is selected, priority will be given to siblings to keep the family unit intact as well as to minimize the logistical transportation problem associated with having multiple children attending different schools.
2. Once a student has been enrolled at the academy, he/she will be permitted to enroll in succeeding school years as long as the appropriate grade levels are offered at the academy. (Current students must comply with all requirements during open enrollment period). If openings remain after the official enrollment period, students will be admitted on a first come, first served basis throughout the school year.

If openings do not exist for the desired grade levels after the official enrollment period, applicants will be placed on a waiting list. The waiting list is effective only during the school year in which the list was created and does not carry over to the next school year. When openings occur, students will be taken and placed from the waiting list on a first come, first-serve basis.

The academy does not charge tuition.

The school does not have current plans to participate in a foreign exchange program. If the school does elect to participate in the future, it may enroll foreign exchange students who are not United States citizens.

Rutherford Winans Academy will be happy to accept your child for enrollment on a 30-day probationary period of time, pending the receipt of records from his/her previous school confirming the following:

- The student has successfully completed work required to be admitted to the grade level for which application is being made (a final report card is due upon acceptance of a seat at Rutherford Winans Academy).
- The student was not expelled nor has an expulsion pending.